

# The Administrative Law Case: From A to Z

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18<sup>th</sup> Annual Advanced Texas Administrative Law Seminar  
UT LAW CLE  
September 7, 2023

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All cases start with the referring agency

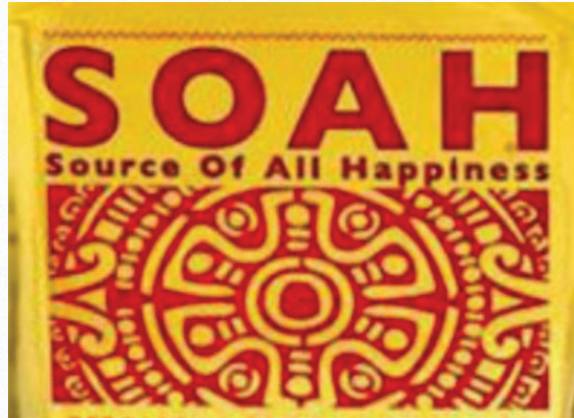
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Bye, bye agency, hello SOAH!

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Can I get some notice, please?

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- At least 10 days in advance
- Notice must include (1) a statement of the time, place, and nature of the hearing; (2) a statement of the legal authority and jurisdiction under which the hearing is to be held; (3) a reference to the particular sections of the statutes and rules involved; and (4) either: (A) a short, plain statement of the factual matters asserted; or (B) an attachment that incorporates by reference the factual matters asserted in the complaint or petition filed with the state agency.

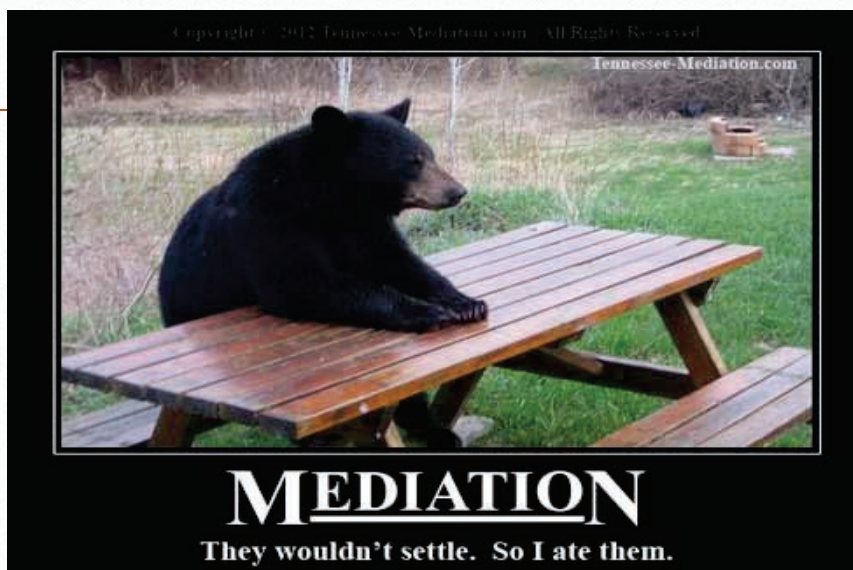
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## Discover this, Jack!

- Know which discovery rules apply! (SOAH, TCEQ, PUC, Texas Rules of Civil Procedure)
- Think about using depositions on written questions to get information from third parties to help your case.
- In my opinion, requests for admission are mostly worthless except to authenticate documents or establish only very basic facts.

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## Evaluate for mediation



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First appeared as part of the conference materials for the  
18<sup>th</sup> Annual Advanced Texas Administrative Law Seminar session  
"The Administrative Law Case: From A to Z"